

# NORTH TAWTON TOWN COUNCIL

Town Clerk:  
Mrs R Rice

14a The Square North Tawton  
EX20 2EP  
Tel 01837 880121

Dear Councillor

You are hereby summoned to attend an Ordinary Meeting of North Tawton Town to be held at the **Council Offices on Tuesday 10<sup>th</sup> January 2011 starting at 7.30pm**

Dated this 4<sup>th</sup> January 2011

Clerk of the Council

## **AGENDA**

**Open Forum** – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
3. **Minutes of the Previous Meetings**
  - 3.1 To approve and sign the minutes of the ordinary meeting of the Council held in the council office on 6<sup>th</sup> December. (Copy attached).
  - 3.2 To approve and sign the minutes of the Finance Meeting of the Council held in the Council Offices on 5<sup>th</sup> January 2012 (Copy to follow)
4. **Precept 2012/13**

To finalise the amount to be requested by way of precept from West Devon Borough Council following the Finance Meeting on 5<sup>th</sup> January 2012.
5. **Updates**

Chairman to update the Council on various issues
6. **Ongoing issues**

‘Action Log’ attached at Annex A.

7. **Planning matters**

7.1 There are two new applications for North Tawton:

**02202/2011** Application for tree works

Diamond Lodge, North Street, North Tawton, EX20 1DE

Application to carry out works to trees under Tree Preservation Order for T1 -  
Remove lower branches and minor crown lift of branch tips towards the house  
T2 - Remove trunk nearest North Street

Devon County application

**3309/2011** North Tawton Community Primary School, Exeter Street, North  
Tawton, EX20 2HB

Proposed single storey, timber clad, prefabricated and portable structure for  
use as a sheltered outdoor learning/activity facility.

7.2 To note decisions of West Devon Borough Council and DCC.

**02059/2011**

Butts Farm, Barton Street, North Tawton, EX20 2HH

Extension and alterations to dwelling - Conditional Consent

8. **Consultation documents**

8.1 **Golden Leaf Landscaping report** for December - Attached at Annex  
B attached

8.2 **Northern Devon Healthcare NHS Trust – Foundation Trust  
Application Consultation**

To consider Consultation Document – Attached letter at Annex C, full  
Consultation Documents available in the Town Council Office.

8.3 **Preparing Young People for Work**

To consider whether the Town Council should send a response  
regarding the potential removal of work-based learning from Key Stage  
4 Education and Careers Education Programmes from Schools –  
Attached at Annex D.

8.4 **Renewable Energy Technologies**

To consider request from Celtic Solar to attend future Town Council  
meeting to give informal talk on Renewable Energy Technologies

9. **Property Matters.**

9.1. **Access to Play Park.** Update from Mr Geoff Cawse - Minute 4.4/10  
refers.

9.2 **Queen's Diamond Jubilee Beacon**

Update on insurance for the Jubilee Beacon.

9.3 **Unauthorised steps – Rear of 40 High Street, North Tawton**

To consider letter received from the owner of 40 High Street.

9.4 **DCC Adult & Community Learning**

To consider request from DCC Adult & Community Learning to use  
Town Council offices as venue for courses and workshops. Clerk to  
report.

**10. Finance**

**10.1 Invoices.** To approve payments listed at Annex E (to follow) in accordance with bank mandate.

**10.2 Monthly statement** – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current to allow payments to be made.

**11. 11.1 North Tawton Town Council Website**

To consider whether the Town Council should have its own website and whether to invite Mr D Large from D Large IT Services to attend a future meeting.

**12. Urgent matters at discretion of Chairman** – no decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

**13. Date of next meeting:**

To consider that the next ordinary meeting of the Town Council shall be held in the Council Offices on Tuesday 7<sup>th</sup> February 2012 at 7.30pm.