

NORTH TAWTON TOWN COUNCIL

Town Clerk:
Mrs R Rice

14a The Square North Tawton
EX20 2EP
Tel 01837 880121

You are hereby summoned to an Ordinary Meeting of North Tawton Town Council to be held in the Council Offices on **Tuesday 11th September 2012 at 7.30 pm.**

Dated this 20th August 2012



Clerk of the Council

AGENDA

Open Forum – An opportunity for the Electors and others to address the Town Council.

The Council encourages the use of an Open forum. This will allow Members of the Public to address the Town Council. Time will be limited to two minutes per person unless the Chairman rules otherwise. If research is needed members of the public are asked to indicate what is needed in advance to the clerk otherwise – if appropriate - an item will be placed on a future agenda. A brief note will be made of any discussion at this point. Please note that Councillors are not obliged to give their opinion or answer questions.

1. **Apologies for Absence** - To receive apologies from Councillors unable to attend.
2. **Declarations of Interest** - Councillors are reminded to declare any personal or prejudicial interests they may have in any agenda items. Councillors have been supplied with a “flow-chart” to assist in determining whether an interest exists and, if so, any action to be taken.
3. **Minutes of the Previous Meetings**
 - 3.1 To approve and sign the minutes of the Ordinary Meeting of the Council held in the Town Hall on 7th August 2012. (Copy attached).
 - 3.2 To approve and sign the minutes of the Planning and Estates Committee the Council held in the Council Offices on 15th August 2012. (Copy attached).
4. **Updates**
 - 4.1 Chairman to update the Council on various issues
 - 4.2 To receive a brief update on the Den Brook Community Council meetings by Cllr Mrs J Rosser and Cllr Dr P Brickley.
 - 4.3 To receive a brief update on the Patients Participation Group for Wallingbrook Health Group from Cllr I MacLeod.
5. **Ongoing issues**
'Action Log' attached at Annex A.

6. Local Energy Action Review

To consider the Energy Action Report relating to the Council Offices compiled by the Devon Association for Renewable Energy commissioned by Devon Heartlands Community Development Trust. – Annex B

7. Consulation Paper – payments by parish and community councils and charter trustees

To consider a response to the Communities and Local Government – Annex C

8. Golden Leaf Landscaping report for August – report to follow.

9. PLANNING MATTERS

To consider the planning applications received from West Devon Borough Council and to make recommendations.

9.1 02980/2012 (Full application) – Report attached

Cider Cottage, Yeo Farm, Yeo Lane, North Tawton, EX20 2DD

Change of use of first floor garage level to form bedrooms and bathroom to serve existing holiday let

(application 02792/2012 considered at the Planning and Estates Committee on 15th August 2012 was a Listed Building Consent application).

9.2 02967/2012 – Report attached

31 Fore Street North Tawton, EX20 2DT

Householder application for proposed extension

To note decisions of West Devon Borough Council on the following planning applications.

9.3 02715/2012

Devonshire House Surgery, Essington, North Tawton, EX20 2EX

Ground floor extension to existing surgery to provide A1 retail for pharmacy and access improvements.

Refused – 14th August 2012

10. Finance

10.1 Invoices. To approve payments listed at Annex B (to follow) in accordance with bank mandate.

10.2 Monthly statement – to receive the monthly statement and to consider adoption. To make appropriate transfer from reserve accounts to current account to allow payments to be made.

11. Urgent matters at discretion of Chairman – No decision may lawfully be made under this item but matters may be discussed which involve no more than an exchange of information.

12. Date of next meeting

The next meeting of the Council shall be 2nd October 2012.